



Licking County Health Department
 Ohio School Inspection Program
 675 Price Road
 Newark, OH 43055
 740-349-6535

Recommendations Notice

Assessment Date: 3/31/2008
Assessor: Karl Stichert, R.S.
Facility: Hillview Elementary
Physical Address: 1927 Horns Hill Rd.
 Newark, OH 43055

Primary Contact: Barbara Quackenbush
Facility Contact:
Facility Type: Elementary School
Other Facility Info:

Reason for Assessment
 Routine

Area/Topic

Subtopic	Priority	Assessment Standard	Problem Description/Corrective Action	Room/ Location	Due Date
1. Grounds and Building Exterior					
1.2 Bus and Vehicle Use Areas					
	4	1.2.1 Schools shall abide by the engine-idling time policies developed in accordance with rule 3301.83.20 (O) of the Ohio Administrative Code.	There are no signs posted at bus loading/unloading areas designating them as "No Idle Zones"-Post proper signage in area stating "No Idle Zone"		9/27/2008

1.11 Roof

Area/Topic

Subtopic	Priority	Assessment Standard	Problem Description/Corrective Action	Room/ Location	Due Date
	4	<p>1.11.1 The roof of a school shall be inspected by a qualified individual once a year, following severe weather, as determined by the school, and when otherwise deemed necessary. Severe weather means any weather event that could damage the roof or lead to water intrusion including, but not limited to, damaging wind, hail, lightning, ice damming or heavy rain. Qualified individual, as used in this paragraph, means an individual familiar with the design, installation and maintenance of roofing systems. If the heating, ventilating and air conditioning system is located on the roof, the qualified individual must also be familiar with the operation and maintenance of the heating, ventilating and air conditioning system or this system must be inspected by a differently qualified individual. The school shall have documentation for the sanitarian at the time of the inspection that includes the following:</p> <p>(i) A current drawing of the roof that indicates the location of all roof top items of interest including:</p> <p>(a) Heating, Ventilation and Air Conditioning unit(s);</p> <p>(b) Exhaust vents notated with type and height of stack; and</p> <p>(c) Roof drains.</p> <p>(ii) A copy of the Ohio Department of Health Roof Inspection Form for each inspection conducted since the last inspection by the board of health.</p>	No current drawings of the roof, inspections are done monthly (last inspection was 8/07)-Provide current drawing.		9/27/2008
5. Exterior Entrances and Exits					
5.1 Floor Mats					
	4	5.1.1 There shall be a five-step or fifteen foot walk off mat at all entry points into the building. If the area cannot accommodate a fifteen foot mat, the mat should be as long as the area will accommodate.	There is not a 15' walk off mat at side entrances. Provide mats.		9/27/2008
6. All Indoor Environments					
6.1 Moisture, Water Damage, and Mold					
	4	6.1.1 Indoor environments shall be sanitary with no sign of moisture, water damage or suspected mold on any interior surface.	There are areas of water damage on ceiling. Find & repair leak-restore ceiling to its original finish.	125	9/27/2008
6.7 Portable Tables, Furniture and Shelving					
	4	6.7.2 Televisions and heavy equipment that may pose a hazard by tipping or falling shall be securely anchored to a cart, wall or floor and shall be moved only by authorized personnel.	Overhead projectors that are housed on carts need secured to the carts.	125	9/27/2008

Area/Topic

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	4	6.7.2 Televisions and heavy equipment that may pose a hazard by tipping or falling shall be securely anchored to a cart, wall or floor and shall be moved only by authorized personnel.	Overhead projectors that are housed on carts need secured to the carts.	225	9/27/2008
	4	6.7.2 Televisions and heavy equipment that may pose a hazard by tipping or falling shall be securely anchored to a cart, wall or floor and shall be moved only by authorized personnel.	Overhead projectors that are housed on carts need secured to the carts.	221	9/27/2008
	4	6.7.2 Televisions and heavy equipment that may pose a hazard by tipping or falling shall be securely anchored to a cart, wall or floor and shall be moved only by authorized personnel.	Overhead projectors that are housed on carts need secured to the carts.	218	9/27/2008
	4	6.7.2 Televisions and heavy equipment that may pose a hazard by tipping or falling shall be securely anchored to a cart, wall or floor and shall be moved only by authorized personnel.	Overhead projectors that are housed on carts need secured to the carts.	217	9/27/2008
	4	6.7.2 Televisions and heavy equipment that may pose a hazard by tipping or falling shall be securely anchored to a cart, wall or floor and shall be moved only by authorized personnel.	Overhead projectors that are housed on carts need secured to the carts.	214	9/27/2008
	4	6.7.2 Televisions and heavy equipment that may pose a hazard by tipping or falling shall be securely anchored to a cart, wall or floor and shall be moved only by authorized personnel.	Overhead projectors that are housed on carts need secured to the carts.	123	9/27/2008
	4	6.7.2 Televisions and heavy equipment that may pose a hazard by tipping or falling shall be securely anchored to a cart, wall or floor and shall be moved only by authorized personnel.	Overhead projectors that are housed on carts need secured to the carts.	122	9/27/2008
	4	6.7.2 Televisions and heavy equipment that may pose a hazard by tipping or falling shall be securely anchored to a cart, wall or floor and shall be moved only by authorized personnel.	Overhead projectors that are housed on carts need secured to the carts.	121	9/27/2008
	4	6.7.1 Portable banquet tables, cafeteria tables and other portable furniture items, when not in a position intended for use, shall be stored in a manner that is inaccessible to students or shall be secured to the wall or floor to prevent injuries from tipping. Heavy furniture items shall be moved only by authorized personnel.	Portable cafeteria tables are folded & housed in front of the stage-store tables inaccessible to students or secure them to the wall or the floor.		9/27/2008
	4	6.7.2 Televisions and heavy equipment that may pose a hazard by tipping or falling shall be securely anchored to a cart, wall or floor and shall be moved only by authorized personnel.	Overhead projectors that are housed on carts need secured to the carts.	216	9/27/2008

6.10 Floors

Area/Topic

Subtopic	Priority	Assessment Standard	Problem Description/Corrective Action	Room/ Location	Due Date
	4	6.10.1 Floors shall be sanitary and dry with no tripping hazards.	Floors have large area of black scuff marks (teacher states markings are from old desks and chairs and won't come off). Eliminate source and clean floor free of any/all markings on a daily basis.	222	9/27/2008
	4	6.10.1 Floors shall be sanitary and dry with no tripping hazards.	Floors have large area of black scuff marks (teacher states markings are from old desks and chairs and won't come off). Eliminate source and clean floor free of any/all markings on a daily basis.	213	9/27/2008
	4	6.10.1 Floors shall be sanitary and dry with no tripping hazards.	Floors have large area of black scuff marks (teacher states markings are from old desks and chairs and won't come off). Eliminate source and clean floor free of any/all markings on a daily basis.	214	9/27/2008
	4	6.10.1 Floors shall be sanitary and dry with no tripping hazards.	Floors have large area of black scuff marks (teacher states markings are from old desks and chairs and won't come off). Eliminate source and clean floor free of any/all markings on a daily basis.	215	9/27/2008
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	4	6.10.1 Floors shall be sanitary and dry with no tripping hazards.	Floors have large area of black scuff marks (teacher states markings are from old desks and chairs and won't come off). Eliminate source and clean floor free of any/all markings on a daily basis.	224	9/27/2008
	4	6.10.1 Floors shall be sanitary and dry with no tripping hazards.	Floors have large area of black scuff marks (teacher states markings are from old desks and chairs and won't come off). Eliminate source and clean floor free of any/all markings on a daily basis.	226	9/27/2008
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6.16 Plumbing Fixtures					
	4	6.16.2 Drinking fountain streams shall crest a minimum of one inch above the mouth guard of the fountain but shall not be so high as to promote water spillage onto the floor.	Drinking fountain has very low pressure; increase pressure so that the stream is an inch above the mouthguard.	115	9/27/2008
	4	6.16.2 Drinking fountain streams shall crest a minimum of one inch above the mouth guard of the fountain but shall not be so high as to promote water spillage onto the floor.	Drinking fountain has very low pressure; increase pressure so that the stream is an inch above the mouthguard.	213	9/27/2008

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	4	6.16.2 Drinking fountain streams shall crest a minimum of one inch above the mouth guard of the fountain but shall not be so high as to promote water spillage onto the floor.	Drinking fountain has very low pressure; increase pressure so that the stream is an inch above the mouthgard.	223	9/27/2008
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	4	6.16.2 Drinking fountain streams shall crest a minimum of one inch above the mouth guard of the fountain but shall not be so high as to promote water spillage onto the floor.	Drinking fountain has very low pressure; increase pressure so that the stream is an inch above the mouthgard.	224	9/27/2008
14. Auditoriums and Student Dining					
14.1 General Safety					
	4	14.1.1 All risers, platforms and guardrails shall be in good repair and shall be structurally intact.	The edge of the stage in the auditorium is not clearly marked-clearly mark the edge of the stage.		9/27/2008
18. Custodial Closets					
18.1 General Safety and Security					
	4	18.1.1 The custodial closet shall be inaccessible to unauthorized individuals.	Custodial closet is unlocked-custodial closets are to be inaccessible to unauthorized individuals.	M212	9/27/2008
18.4 Hazard Communication					
	4	18.4.2 Material data safety sheets (MSDSs) shall be readily accessible to staff for all hazardous chemicals used or stored in the custodial closet. Refer to section 8.8.2 for more information on MSDS.	No MSDS sheets at the custodial closets-Provide proper MSDS sheets.		9/27/2008
22. Administrative Areas					
22.1 EH&S Management Policies					
	4	22.2.10 HAND WASHING PROTOCOL. Each school shall have a rule or protocol on hand washing which shall be implemented in each school.	No handwashing protocol-establish and impliment a handwashing protocol-enclosed is a sample policy that you can adopt.		9/27/2008

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	4	22.2.2 RADON TESTING. The school shall have a radon rule or protocol and evidence that the school has been built radon resistant or has been tested for radon within the past five years.	School has a protocol-less than 1 year old, so school has not been tested yet.		9/27/2008
	4	22.2.7 COMPREHENSIVE SAFETY PLAN. Schools shall have a written plan addressing safety management accountabilities and strategies, safe work practices, accident analysis procedures, job safety analysis procedures, safety committees and employee involvement strategies, employee safety and health training, treatment of sick or injured workers, safety and health hazard audits, ergonomics, transportation safety, identification and control of physical hazards, substance abuse, school violence prevention and personal protective equipment.	School has no comprehensive safety plan-develop and impliment a comprehensive safety plan.		9/27/2008
	4	22.2.8 CHEMICAL HYGIENE PLAN which means a written program developed and implemented by the school which sets forth procedures, equipment, personal protective equipment and work practices that are capable of protecting employees and students from the health hazards presented by hazardous chemicals used in the school.	No chemical hygiene plan-develop and impliment a CHP-check w/OSHA Laboratory Standard (29 CRF 1910.1450) when developing your plan.		9/27/2008

Karl Stichert, R.S.
Public Health Sanitarian